

**Minutes  
Parks, Recreation, Golf and Double Butte Cemetery  
Advisory Board  
February 18, 2015  
Tempe Public Library Building, 3500 S Rural Road**

**Members Present:**

Sharon Doyle – Chair  
Fred Wood – Vice Chair  
Judy Aldrich  
Maureen De Cindis  
Mary Larsen  
Don Watkins  
John Vack

**Members Absent:**

Suzanne Durkin-Bighorn  
Linda Cole  
Mary Ann Dillon  
Tiffany Anderson

**City Staff Present:**

Julie Hietter - Public Works Administrative Manager  
Oliver Ncube - Parks Manager Field Operations  
Nashea Davis- Administrative Assistant I

**Guests:**

Ralph Hawley-MGM Golf Contractor- Planning & Project Review

**Call to Order** at 6:02 pm

**Consideration of Meeting Minutes- January 21, 2015**

Motion to approve meeting minutes: Fred Wood  
Second: Mary Larsen  
Motion Passes

**Public Appearances**

This Board welcomes public comment. According to the Arizona Open Meeting Law, the Board may only discuss matters listed on its agenda. Matters brought-up by the public under public appearances that are not listed on the meeting agenda cannot be discussed by the Board. A three (3)-minute time limit per person will be in effect.

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### **Golf Fund Operating Budget processing and Market Comparison:**

- The city is in the middle of their operating budget process and capital program budget process for July 2015. Julie provided the long-range financial forecast update and pictorial graph which will be presented by Ken Jones, CFO, at the Feb 19 Issue Review Session. The forecast presents the revenue and expenditures from five years prior and to five years forward. The forecast assumes previously-agreed upon rate increases of every other year. Growth is anticipated; however in order to not project too high of revenue in the forecast, we assume a modest growth rate in the number of rounds.
- In July- September 2015 the Rolling Hills golf course will be closed due to the irrigation project, the closure is reflected in the revenue forecast that was provided to the board members. However once the irrigation project is completed, our water expenses at Rolling Hills is projected to go down significantly. Currently we pay \$250,000 a year for water expenses; we anticipate that amount will decrease to \$70,000 – \$80,000. Julie explained that the transfers section on the forecast represents our repayment of the loan from the water fund that was borrowed to support the 2.5 million dollar irrigation project over a twenty year period.
- Julie provided a fee structure for both golf courses which was originally developed in 2011. The fee structure applies discounts to the peak greens fee rate by demographic group, season, and time of day/day of week.
- Julie provided a Parks Infrastructure Reinvestment Program packet to the board members which will be presented by Don Bessler, Public Works Director, at the Feb 19 Issue Review Session. The five year schedule was composed by looking at what parks with what assets have the poorest condition. Instead of completely renovating one park at a time, a condition rating is given to each asset system. Capital funds are allocated to address the asset systems with the worst condition rating in a park.

### **Discussion Regarding Tour of Parks:**

- The original park tour on 01/31/15 was cancelled due to the rain. Oliver Ncube proposed the following dates for the new tour date:
  - o **February 28**
  - o **March 7**
  - o **March 14**
- Sharon Doyle suggested that a survey should be conducted so that board members can vote on the date of the park tour.
- This tour will be treated as an official meeting and is open to the public.
- The parks that were selected for this tour are:
  1. **Evelyn Hallman Park** (1900 N College Avenue)
  2. **Indian Bend Park** (250 E. Marigold Lane)
  3. **Hudson Park** (1430 N Cedar St.
  4. **Goodwin Park** (1835 E. Caroline Lane)

**Capital Improvement Projects Update and Information**

- Julie provided a Parks Infrastructure Reinvestment Program packet to the board members which will be presented by Don Bessler, Public Works Director, at the Feb 19 Issue Review Session. The five year schedule was composed by looking at what parks with what assets have the poorest condition. Instead of completely renovating one park at a time, a condition rating is given to each asset system. Capital funds are allocated to address the asset systems with the worst condition rating in a park.
- Ken Jones will be introducing the 5-year CIP program at the February 19 Issue Review Session. Julie handed out a copy of the proposed Parks CIP projects. This information is also available online at the City of Tempe City Clerk's website along with all other proposed citywide CIP projects. A public budget forum will be held February 25 for members of the public to provide input.
- Sharon Doyle encourages board members to reach out to the Council and Mayor to express the need for an increase in capital for park improvements. Sharon is concerned that projects are being brought to the council without the advisory councils input.

The next meeting is scheduled for March 18, 2015.

Meeting Adjourned at 6:58 pm

Prepared by: Nashea Davis - Recreation Administration (480) 350-5239

Reviewed by: Oliver Ncube - Parks Manager Field Operations (480) 350-5234